Appendix 1
Sample: Pap smear friendly reminder letter (Acknowledgment to Hope Island MC)

Dear <<Patient Name>>

Many women worry about everyone else and forget to take care of themselves, often putting their needs after everyone else’s.

We know we’re nagging, reminding you again but we worry about you….According to our records - *Your PAP smear is over due!*

Did you know that in Queensland, *less than 60%* of women actually have their PAP smear when it’s due. The Gold Coast has even less women undertaking this important screening test.

At our Medical Centre, we want to improve these figures, and offer regular screening. It is recommended that all eligible women have a Pap smear every 2 years unless otherwise advised by their health professional. We advise you to please make an appointment to have your Pap smear and a women’s health check as soon as possible.

You can ring us on <number>

The majority of deaths from cervical cancer occur in women who have never had a Pap smear or do not have regular Pap smears.

So make sure you’re in the clear - have a Pap smear every 2 years.

We also understand that sometimes financial pressures, can cause women to delay having their Pap smear, so if you present this letter to us, your consultation will be bulk-billed.

If you wish to discuss anything about the Pap smear, please ask to speak to one of our nurses or a doctor

If you have had the Pap smear test conducted at another Centre could you please let us know so we can remove your name from our recall list.